

10 facts: pros and cons of having a clean desk



10% more time for productive work otherwise lost through searching for things (Fraunhofer Institute)



Encourages relaxed working: stacks of paper can make you have a guilty conscience (University of Kiel)



Colleagues who share the desk with you always find an orderly desktop



Professional image: vital especially for visitors



Encourages structured thinking (Tiki Küstenmacher, specialised author)



No safety hazards from cables lying about



Boosts concentration: disorder can have an adverse effect on attention (University of Kiel)



Looks barren.
Our tip: add plants, colours or hang pictures on the wall



Promotes career: messy desks can be career killers (Staples study)



Hinders creativity.
Our tip: place inspiring personal objects in a drawer and take them out as needed

